



**Osher Lifelong Learning Institute at
the University of Connecticut**



Volunteer Policy

Volunteer

An individual who performs services for and directly related to the business of the University or in support of activities of the University without promise, expectation, or receipt of compensation. A volunteer is not an employee for purposes of the Fair Labor Standards Act, nor is he or she eligible for benefits. Volunteers may be alumni of the University, retired University faculty or staff, or members of the general public who are OLLI members or OLLI presenters.

Expectations

Expectations of volunteers are set forth by the University and the OLLI Program. The Osher Lifelong Learning Institute is part of the University of Connecticut. Volunteers are expected to uphold the reputation of the University and follow all University policies and State Laws. Volunteers are not expected or permitted to involve themselves in the business of the faculty, staff, and students in relation to their roles within the University. The University has its own administrative policies and procedures for all faculty, staff, and students. If a volunteer is approached by a University employee or student asking them to get involved in University business, they are expected to report this request to the Director and/or Coordinator of OLLI immediately.

Partnerships, External Relations, and Marketing

The University maintains all relationships with external entities. Volunteers, members, and presenters are to report any programmatic concerns to the Director of OLLI, but are never to serve as spokespersons of the University or the OLLI program to any external organization or other department within UConn. If a volunteer is approached by an external organization or press representative they should immediately refer such representatives to the Director of OLLI at UConn. On occasion OLLI members, presenters, or volunteers may be invited by the University to contribute to a news story or publication.

Signing below acknowledges that I have read and understand the policy stated above and agree to uphold this policy.

Signature

Printed Name

Date